

ACADEMIC PLANNING

**(Academic progress committee
circulars& Minutes of meeting)**



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to Kakathiya University, Wgl)

Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

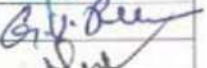
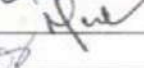
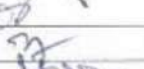
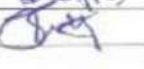
Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

Date- 16/06/2023.

COLLEGE ACADEMIC PROGRAM COMMITTEE

A Meeting was held in principal chamber on 15/06/2023 at 11 am to constitute collage academic program committee

Following members are selected as academic committee members for the academic year of 2023-2024

S. No	Academic committee member	Designation	Signature
1	Dr.A.Shyam Sunder	Principal	
2	Mr.G.Venkataramana	Associate Professor (Coordinator)	
3	Dr.T.Manish Kumar	Professor (Member)	
4	Dr.P.Ravi	Professor (Member)	
6	Dr.J.Ravi	Professor (Member)	
7	Ms.P.Kavitha	Associate professor (Member)	
8	Ms.Ch.Sruthi	Assistant professor (Member)	





PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)



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Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

CIRCULAR

Date:21/06/2023

This is to inform all the members of College Academic Committee that a meeting is scheduled in principal chamber on 22/06/2023 at 12 pm, to discuss the following points.

AGENDA:

1. The committee-its rules and responsibilities.
2. Teaching-learning Process & monitoring.
3. Any other Activities and issues to be discussed.

Copy To:

1. Principal
2. All HODs
3. All College Academic Committee Members



[Handwritten Signature]
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Date:22/06/2023

COLLEGE ACADEMIC COMMITTEE

Minutes of meeting

A Meeting was held in Principal chamber on 22/06/2023 to discuss the following points

1. It is resolved to improve the academic performance of the students on the basis of semester examination results obtained.
2. It is resolved that all the faculty members to monitor and follow-up the students with poor performance
3. Faculty members are suggested to implement new teaching methods that create interest among students.
4. The academic activities for the present academic year were planned by discussing with the HODs.
5. Prepared time table for each class and years and subjects allotted to faculty members.
6. It is resolved that all the faculty members maintain attendance registers regularly and mentors follow up the less attendance percentage students.
7. It is resolved that guide faculty to discuss with their respective students regarding project work.

Following members attended the meeting

S. No	Academic committee member	Designation	Signature
1	Dr.A.Shyam Sunder	Principal	
2	Mr.G.Venkataramana	Associate Professor (Coordinator)	
3	Dr.T.Manish Kumar	Professor (Member)	
4	Dr.P.Ravi	Professor (Member)	
6	Dr.J.Ravi	Professor (Member)	
7	Ms.P.Kavitha	Associate professor (Member)	
8	Ms.Ch.Sruthi	Assistant Professor (Member)	



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According to the outcome of the meeting, which is held on 06-06-2023, the following faculty members are going to organize Add on/Certificate programmes in the academic year of 2023-2024.

Add on / Certificate programme committee constitution

Date: 6/6/2023.

S.No	Names of the Faculty	Designation	Signature
1	Dr. A. Shyam Sunder	Principal (Convener)	
2	Dr.T. Manish Kumar	Professor (Co-convener)	
3	Dr. P. Ravi	Professor (Co-convener)	
4	Dr. J. Ravi	Professor (Co-convener)	
5	P. Kavitha	Associate Professor (Co-ordinator)	
6	Dr. A. Nagesh	Associate Professor (Member)	
7	G. Venkataramana	Associate Professor (Member)	
8	J. Nagaraju	Associate Professor (Member)	
9	P.Siddhartha Kumar	Associate Professor (Member)	
10	R. Manish	Associate Professor (Member)	

Agenda:

Add on programmes conducting the academic year of 2023-2024

1. Isolation and Characterization of Natural Products.
2. Scientific approach to analytical methods development and Validation activities.
3. Workshop on Medicinal Plants and Crude Drugs.
4. Human Values.
5. Clinical Data Management.
6. Gender Sensitization.
7. Clinical trials and PV practices.

CO-ORDINATOR



PRINCIPAL

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CIRCULAR

Date:18/09/2023

This is to inform all the members of College Academic Committee that a meeting is scheduled in principal chamber on 20/09/2023 at 11 am, to discuss the following points.

AGENDA:

1. The committee-its rules and responsibilities.
2. Teaching-learning Process & monitoring.
3. Any other Activities and issues to be discussed.

Copy To:

1. Principal
2. All HODs
3. All College Academic Committee Members



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Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

Date:20/09/2023

COLLEGE ACADEMIC COMMITTEE

Minutes of meeting

A Meeting was held in Principal chamber on 20/09/2023 to discuss the following points

1. It is resolved that all the faculty members maintain attendance registers regularly and mentors follow up the less attendance percentage students.
2. It is resolved to all the faculty members to conduct slip test and unit test on each subject regularly and list out the poor performance students
3. It is resolved that all HODs to plan field visits, Internships, Add on Programs, FDPs for the academic year.
4. It is resolved that planning of pharmacist day celebrations.

Action taken on the previous meetings:

- 1) Time table for the each semester was to be prepared and subjects allotted to concerned faculty
- 2) Students attendance was maintained regularly by the faculty
- 3) Project titles are discussed for the final year students and allotted to their project under guidance of concerned faculty

Following members attended the meeting

S. No	Academic committee member	Designation	Signature
1	Dr.A.Shyam Sunder	Principal	
2	Mr.G.Venkataramana	Associate Professor (Coordinator)	
3	Dr.T.Manish Kumar	Professor (Member)	
4	Dr.P.Ravi	Professor (Member)	
6	Dr.J.Ravi	Professor (Member)	
7	Ms.P.Kavitha	Associate professor (Member)	
8	Ms.Ch.Sruthi	Assistant Professor (Member)	



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CIRCULAR

Date:15/12/2023

This is to inform all the members of College Academic Committee that a meeting is scheduled in principal chamber on 16/12/2023 at 11 am, to discuss the following points.

AGENDA:

1. The committee-its rules and responsibilities.
2. Teaching-learning Process & monitoring.
3. Any other Activities and issues to be discussed.

Copy To:

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Date:16/12/2023

COLLEGE ACADEMIC COMMITTEE

Minutes of meeting

A Meeting was held in Principal chamber on 16/12/2023 to discuss the following points

1. It is resolved that all the faculty members maintain attendance registers regularly and mentors follow up the less attendance percentage students.
2. It is resolved to all the faculty members to conduct slip test and unit test on each subject regularly and list out the poor performance students
3. It is resolved that all HODs to plan field visits, Internships, Add on Programs, FDPs for the academic year.
4. It is resolved that all the faculty complete the previous semester/year course files

Action taken on the previous meetings:

- 1) Slip test marks and unit test marks collected and submitted to the principal
- 2) less attendance percentage students data collected and data submitted to principal sir
- 3) Add on programs FDPs titles are collected and submitted to principal sir

Following members attended the meeting

S. No	Academic committee member	Designation	Signature
1	Dr.A.Shyam Sunder	Principal	
2	Mr.G.Venkataramana	Associate Professor (Coordinator)	
3	Dr.T.Manish Kumar	Professor (Member)	
4	Dr.P.Ravi	Professor (Member)	
6	Dr.J.Ravi	Professor (Member)	
7	Ms.P.Kavitha	Associate professor (Member)	
8	Ms.Ch.Sruthi	Assistant Professor (Member)	



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CIRCULAR

Date:08/02/2024

This is to inform all the members of College Academic Committee that a meeting is scheduled in principal chamber on 09/02/2024 at 11 am, to discuss the following points.

AGENDA:

1. The committee-its rules and responsibilities.
2. Teaching-learning Process & monitoring.
3. Any other Activities and issues to be discussed.

Copy To:

1. Principal
2. All HODs
3. All College Academic Committee Members



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Date:09/02/2024

COLLEGE ACADEMIC COMMITTEE

Minutes of meeting

A Meeting was held in Principal chamber on 09/02/2024 to discuss the following points

1. It is resolved that all the faculty members conduct revision classes for poor performance students
2. It is resolved to all the faculty members to conduct slip test and unit test on each subject regularly and list out the poor performance students
3. It is resolved that planning of Pharma Utopia and cultural feast programmes.
4. It is resolved that all the faculty members complete the syllabus as per almanac

Action taken on the previous meetings:

- 1) Slip test marks and unit test marks collected and submitted to the principal
- 2) less attendance percentage students data collected and data submitted to principal sir
- 3) Course files collected from faculty members and submitted to principal sir

Following members attended the meeting

S. No	Academic committee member	Designation	Signature
1	Dr.A.Shyam Sunder	Principal	
2	Mr.G.Venkataramana	Associate Professor (Coordinator)	
3	Dr.T.Manish Kumar	Professor (Member)	
4	Dr.P.Ravi	Professor (Member)	
6	Dr.J.Ravi	Professor (Member)	
7	Ms.P.Kavitha	Associate professor (Member)	
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Clinical Roasters

PHARM. D II YEAR ROSTER (2023-24)

Batch	Roll. No.	September	October	November	December	January	February
1	K. Joshith B. madhu Mirza Sohail Abdullah Farhad Md Hamim	Ophthalmology	Pulmonology	General Medicine	Gynecology	Pediatrics	Cardiology
2	N. Nithin P. Divya RUBUL Hassan Rohul choudary M. Navya	Pulmonology	General Medicine	Gynecology	Pediatrics	Cardiology	Ophthalmology
3	M. Arun Abdul kuddus S. Neha Khushi saha G. Sthuthi	General Medicine	Gynecology	Pediatrics	Cardiology	Ophthalmology	Pulmonology
4	V. Samarjith J. Manasa B. Booba P. Navyasri Nurjamal Houqe	Gynecology	Pediatrics	Cardiology	Ophthalmology	Pulmonology	General Medicine
5	D. omprakash D. Girtija Rakibul Hussain M. Akhila Samidul Islam	Pediatrics	Cardiology	Ophthalmology	Pulmonology	General Medicine	Gynecology
6	V. Santosh Namunnisa Shirajul Haque D. Rakshitha Sanidul Islam	Cardiology	Ophthalmology	Pulmonology	General Medicine	Gynecology	Pediatrics



[Signature]
Principal



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ESTD: 2005

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PHARM D III YEAR 2023-2024

S. No	Name of the Student	September	October	November	December	January
1	Anumula Shivani Aparadhapu Poojitha Arif Ahmed Laskar Asik Ekbal Ashrafuzzaman	Dermatology	Nephrology	Orthopedics	General Medicine	Oncology
2	Ega Pallavi k Rakesh kumar Kantem Pavani Kardekar Manoja Maharaj Lavanya	Nephrology	Orthopedics	General Medicine	Oncology	Dermatology
3	Md Rokibul hussain Medipalli Pravalika Mothukuri Ajay Naziya Hasan Nargis Sultana	Orthopedics	General Medicine	Oncology	Dermatology	Nephrology
4	Omar Faruk Palle Shivanika Peeka Sai Vishvas Pilli Sneha Rabiul Haque	General Medicine	Oncology	Dermatology	Nephrology	Orthopedics
5	Saminul Islam Shahil Iqbal Thadagonda Bharathi Yalamandala Viharika Thota Renusha	Oncology	Dermatology	Nephrology	Orthopedics	General Medicine



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PHARM D IV YEAR 2023-2024						
S.NO	NAME OF THE STUDENT	September	October	January	December	January
1.	ANTHADUPULA	General Medicine	Psychiatry	Gastroenterology	Neurology	General Medicine
	SAISRISHARSHA					
	BALLA SUMANA SRI					
	BARLA HARSHITHA					
2.	BEMINI LAXMANA SWAMY	General Medicine	General Medicine	Psychiatry	Gastroenterology	Neurology
	BHUKYA SHARANITHA					
	BUSHRA ARSHEEN					
	CHILUKOORI SMRITHI	Neurology	General Medicine	General Medicine	Psychiatry	Gastroenterology
3.	FAHIMA KHANAM LASKAR					
	FAZLUL ALI					
	JAYA MRIDHA					
	JILAKARA SRAVYA					
4.	JOHIRUL ISLAM	Psychiatry	Gastroenterology	Neurology	General Medicine	General Medicine
	KATHERASHALA DHARAN KUMAR					
	KAVETI KAVYASREE					
	KHANDAKAR RABBUL HASSAN	General Medicine	Psychiatry	Gastroenterology	Neurology	General Medicine
5.	MARKANI DEVARAJ					
	MUKKERA KAVYA					
	MUSTAFA AHMED LASKAR	Gastroenterology	Neurology	General Medicine	General Medicine	Psychiatry
	RATHOD GANESH					

[Signature]

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PHARM D V YEAR 2023-2024

S.NO	NAME OF THE STUDENT	September	October	November	December	January
1.	Muzahidul Islam	General Medicine	Psychiatry	Gastroenterology	Neurology	General Medicine
	Mazarbhuiya					
	B. Meghana					
	G. Sai Sree					
2.	Rohul Amin Khan	General Medicine	General Medicine	Psychiatry	Gastroenterology	Neurology
	Dewan Junaid Ahmed					
	K. Anusha					
	CH.Sucharitha					
	M. Bhuvana					
3	E. Jyothi	Neurology	General Medicine	General Medicine	Psychiatry	Gastroenterology
	G. Navadeep					
	Shoriful Islam					
4	E. Sathwik Rao	Gastroenterology	Neurology	General Medicine	General Medicine	Psychiatry
	Fahim Murshid Mazumder					
	T. Archana					
	Imdadul Haque					
5	Md. Faquuddin Almas	Psychiatry	Gastroenterology	Neurology	General Medicine	General Medicine
	Nazrul Islam					
	Imran Bhuyan					
6	P. Keerthi J. Karthik	General Medicine	Psychiatry	Gastroenterology	Neurology	General Medicine
	K. Haripriya					
	K. Ashritha					
	Mahibul Islam					



[Signature]
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PHARM D VI YEAR 2023-2024

Name of the Student	August	September	October	November	December	January	February	March	April	May	June	July
Tamanna	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine
Abul kaysar	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine	Pediatrics	General Medicine
Asfaquazman	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine
Bhavana	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	Gynecology	Gynecology	General Medicine	General Medicine	General Medicine
Jyosthna	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	Surgery	Surgery	General Medicine	General Medicine	General Medicine
Krishnapriya	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	Ortho	Ortho	Surgery	Surgery	Pediatrics	Pediatrics	General Medicine
Shirisha	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine	Ortho	Ortho	Surgery	Surgery	Pediatrics	Pediatrics	General Medicine
Ifikar Hussian	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine
Sankeerthana	General Medicine	Ortho	Ortho	Surgery	Surgery	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	General Medicine
Srivani	General Medicine	General Medicine	General Medicine	Pediatrics	Pediatrics	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	General Medicine
Neha Afrin	General Medicine	General Medicine	General Medicine	Surgery	Surgery	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine
Spoorthi	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	Surgery	Surgery	Pediatrics	Pediatrics	General Medicine
Shivani	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine	Ortho	Ortho	Surgery	Surgery	Pediatrics	Pediatrics	General Medicine
Samatha	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine	Ortho	Ortho	Surgery	Surgery	Pediatrics	Pediatrics	General Medicine
Sumaiya	General Medicine	General Medicine	General Medicine	General Medicine	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	General Medicine
Anusha	General Medicine	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine
Wahida	General Medicine	Ortho	Ortho	Surgery	Surgery	General Medicine	General Medicine	Pediatrics	Pediatrics	General Medicine	General Medicine	General Medicine

Principal

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